

2023 Boerne Book Festival Indie Authors and Vendor Information

Dear Indie Authors and Vendors,

We are fortunate to produce a small, quality literary arts festival in the heart of downtown Boerne.

As we continue to evolve, we are making changes which we believe builds a sustainable funding platform for future years. The festival now charges \$50 per space for indie authors and vendors interested in taking part in the day.

This charge allows you to setup space in the designated indie author area with your own 10X10 tent. This charge guarantees an assigned space only. We are not providing tents, tables or chairs. Please arrive completely self-sufficient for the day.

If you are interested in aligning with the festival, give Robin Stauber a call at 830-249-3053 or email stauber@boernelibrary.org. Thank you for your interest!

**Memorandum of Understanding
Boerne Book Festival
(October 7, 2023)**

This Memorandum of Understanding (“MOU”) is between the Boerne Book Festival (BBF) and _____ Indie Author/Vendor (“Partner”), in which both Parties agree to the following:

- 1. After advance payment of \$50 is received, Partner is assigned vendor space no larger than ten feet by ten feet (10 x 10) in the BBF's Indie Author/Vendor Sales area on Main Plaza on Saturday, October 7, 2023 (“Event Day”).**
- 2. Vendor spaces will be assigned once payment is received and in the order of receipt and will be clearly marked on Event Day.**
- 3. Partners are allowed to set up their assigned vendor space no earlier than 8 A.M. and must have their vendor space broken down no later than 5 P.M. on Event Day.**
- 4. There are limited spaces available and spaces will be reserved strictly on a first-come, first-serve basis. BBF will not maintain waiting lists.**
- 5. Other than ensuring festival space specific to the Indie Author/Vendor area, BBF staff will not be available for assistance during the Festival or during setup or breakdown of the vendor space. Partners must be prepared to be entirely self-sufficient on Event Day.**
- 6. There is no power available on site. Payment systems must be operated through Partner’s personal electronic devices. It is recommended Partners bringing portable chargers and Wi-Fi hot spots to ensure connectivity.**
- 7. The BBF and the Library will market the Festival as a whole, and will not focus marketing on the Indie Author/Vendor Area. Partners in that area should plan to market their booth and sales on their own.**
- 8. Checks can be made payable to the “Boerne Public Library Foundation” or payment by credit card can be collected by calling (830) 249-3053 and speaking to Robin Stauber.**

Robin Stauber, PHPL

Partner Name

Date: _____

Date: _____

Payment Method (circle one):

Check Credit